



Boyne Community School Admissions 25/26

Application forms for admission to the school will be accepted digitally for the academic year 2025/2026. This guide below will help you to get started.

1. On a web browser or your mobile device, navigate to the admissions page from the school website.
2. On the Admissions page, click on the **Register** button to register your new account.

How it works

- Register your account
- Complete your students application
- Wait for the application to be processed

[Login](#) [Register](#)

Register

Your first name *

Your last name *

Your email *

Phone *

Password *

Confirm password *

[Verify](#) [Verify](#)

[Back](#) [Register](#)

3. In the registration screen enter your **first name and last name**
4. Enter your **email address** and click the Verify button. *An OTP code will be sent to your email address to verify.*
5. Enter your **mobile phone** number and click the Verify button. *An OTP code will be sent to your phone number to verify.*
6. In the **Password** box create your password and use the **Confirm password** box to verify.

7. In the Signature screen, choose **Default** to create a digital signature.
8. Click the **Submit** button to create your account.

Signature

Signature capture

Your signature will be required at certain stages for consenting to terms necessary for the completion of the application.

Please select type of signature upload

Default

Please upload your signature

Emma Staunton

[Back](#) [Submit](#)

9. To create your application, click on the **Add Student** button
10. Enter the child's first name and last name and choose **Save**, then click **Begin** to begin filling out your application form.
11. Navigate through each screen using the Next button and enter all information as required

[Add Student](#)

Create Application
In Draft

Thank you for adding a student. You can now begin their application form.

[Begin](#)

12. On the final screen, **Code of Behaviour**, accept the code of behaviour and click **Submit**. Your application **WILL NOT** be received by the school until you click the **Submit** button.

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Application

Student/Child Profile

Selection Criteria

I have read Portumna Community School's Code of Behaviour and I am willing to support its implementation and will accept any future amendments made in accordance with proper procedures.

I confirm

[Our Code of Behaviour](#)

[Submit](#)